

***DRAFT UNAPPROVED***

**VIRGINIA BOARD OF MEDICINE  
SPECIAL CONFERENCE COMMITTEE MINUTES**

<b>Thursday, September 7, 2006</b>	<b>Courtyard Marriott</b>	<b>Roanoke, Virginia</b>
<b>CALL TO ORDER:</b>	A Special Conference Committee of the Board was called to order at 1:02 p.m.	
<b>MEMBERS PRESENT:</b>	Claudette Dalton, M.D., Chair Brent Lambert, M.D. Valerie Hoffman, D.C.	
<b>STAFF PRESENT:</b>	William L. Harp, M.D., Executive Director of the Board Michelle Wilson, Adjudication Specialist	
<b>MATTER SCHEDULED:</b>	<b>Robert N. Alexander, M.D.    License No.: 0101-017030</b> <b>Case No.: 96500</b>	
<b>PRELIMINARY MATTERS:</b>	Dr. Alexander failed to appear as required by the Board's Notice dated July 20, 2006. Ms. Wilson provided an affidavit verifying that the Notice had been sent to Dr. Alexander's official address of record with the Board. Base on the documentation presented, the Chair ruled that proper notice had been made, therefore, the informal conference would proceed in his absence.	
<b>DISCUSSION:</b>	Dr. Alexander did not appear before the Committee in person in accordance with a Notice of the Board dated July 20, 2006. Dr. Alexander was not represented by counsel. The Committee received information regarding the allegations from Ms. Wilson.	
<b>DECISION:</b>	Upon a motion by Dr. Lambert, and duly seconded by Dr. Hoffman, the Committee voted to refer this matter to a formal hearing since it could not resolve the matter within it's authority and suspension or revocation of Dr. Alexander's license may be justified.	
<b>VOTE:</b>	The vote was unanimous.	
<b>ADJOURNMENT:</b>	The Committee adjourned at 1:25 p.m.	

*This matter will be scheduled for a formal hearing for a date to be determined.*

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Claudette Dalton, M.D., Chair

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William L. Harp, M.D., Executive Director

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Date

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Date

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**CALL TO ORDER:**

A Special Conference Committee of the Board was called to order at 9:38 a.m.

**MEMBERS PRESENT:**

Brian Wilson, RRT, Chair  
Brent Lambert, M.D.  
Claudette Dalton, M.D.

**STAFF PRESENT:**

William L. Harp, M.D., Executive Director of the Board  
Michelle Wilson, Adjudication Specialist

**MATTER SCHEDULED:**

**Eddie W. Allen, R.C.P.      License No.: 0101-002354**  
**Case No.: 108468**

**DISCUSSION:**

Mr. Allen appeared before the Committee in person in accordance with a Notice of the Board dated July 20, 2006. Mr. Allen was not represented by counsel. The Committee fully discussed the allegations contained in the Notice with Mr. Allen.

**CLOSED SESSION:**

Upon a motion by Dr. Lambert, and duly seconded by Dr. Dr. Dalton, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(28) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Mr. Allen. Additionally, he moved that Dr. Harp attend the closed meeting because his presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convene in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Dalton, and duly seconded by Dr. Dr. Lambert, the Committee made certain Findings of Fact and

Conclusions of Law and voted to issue Mr. Allen a reprimand and subject his license to certain terms and conditions.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Committee adjourned at 12:00 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Mr. Allen, unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Allen within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

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Brian Wilson, RRT, Chair

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William L. Harp, M.D., Executive Director

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Date

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Date

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**CALL TO ORDER:**

A Special Conference Committee of the Board was called to order at 1:45 p.m.

**MEMBERS PRESENT:**

Valerie Hoffman, D.C., Chair  
Claudette Dalton, M.D.  
Brent Lambert, M.D.

**STAFF PRESENT:**

William L. Harp, M.D., Executive Director for the Board

**MATTER:**

**Robert E. Briggs, M.D.                      License No.: 0101-040414**  
**Case No.: 91187, 94823, 95724**

**DISCUSSION:**

A Consent Order was presented to the Committee in lieu of proceeding to the informal conference scheduled to convene on September 13, 2006. Details of the matter were present to the Committee by Dr. Harp.

**DECISION:**

Upon a motion by Dr. Dalton, and duly seconded Dr. Lambert, the Committee approved the Consent Order as presented. The Consent Order made certain Findings of Fact and Conclusions of Law and ordered that Dr. Brigg's license be **SUSPENDED**, with the suspension **STAYED**, and placed on indefinite probation subject to certain terms and conditions.

**VOTE:** The vote unanimous.

**ADJOURNMENT:** The Committee adjourned at 2:02 p.m.

*This consent Order shall be effective upon endorsement by the Board of its findings, conclusions, and terms of consent.*

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Valerie L. Hoffman, D.C., Chair

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William L. Harp, M.D., Executive Director

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Date

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Date